

August 18, 2022

Middle Bucks Technology Institute North Plaza Renovation Operational Changes

Overview

The North Plaza area of the Middle Bucks Institute of Technology is undergoing a major renovation project. The work is expected to be completed in late October or early November. Therefore, there will be some necessary changes to some operational procedures commencing with the start of the 2022-23 school year

Please read this set of instructions and other listed school documents for information on key changes. Thank you in advance for your cooperation while the project is ongoing.

Main Entrance/Main Parking Lot

During the duration of the project, the school's Main Entrance and Main Parking Lot (Staff Parking Lot) will be closed. The Main Parking lot will be used for construction company vehicles and cars of the construction workers.

Temporary Main Entrance

During the duration of the project, the South Door will serve as the Temporary Main Entrance for staff, students, and visitors. There will no change to the entrance for the Li'l Bucks Partners in Learning Program.

The Temporary Main Entrance will be identified by signs. The South Door Entrance has a handicap ramp for those who need assistance.

School personnel will be stationed at the temporary Main Entrance to assist with entry and adherence to established visitor sign-in procedures including the use of the Raptor security system.

Traffic Patterns

Staff, school busses, and visitors will use either the York Road or Deer Run Drive entrances to access the school. Student drivers will continue to use the Deer Run Drive entrance as their only entry to the school property. The same will apply for exiting the school property. Parents and visitors to the Li'l Bucks Program will have no changes to the usual traffic flow. We only ask that caution be used since there may be more congestion at the school start and ending times.

Bus Traffic

There will be clearly marked entry points for busses. They will line up and proceed to the front of the South Door Main Entrance for drop-offs and pick-ups.

Handicap Parking

There will be designated spaces for Handicap parking near the front of the South Door Entrance.

Staff Traffic and Parking

Staff will enter the school property via York Road or Deer Run Drive and proceed to the South Parking Lot nearest to the Li'l Bucks program side. Staff may park in any open parking space during the week of Aug 22. Starting on August 29, staff may only park in the South Parking Lot, which is to the right of the dividing tree line.

If any staff member has a physical problem with using the South Parking Lot, that person should meet with the school administration to review the situation.

Student Parking

Students will use the South Parking Lot to the left of the dividing tree line. An assembly program will take place on August 30 to review the parking pass process and the parking instructions for the duration of the project. Students must complete and return the parking registration form, which can be found on the MBIT Website <u>www.mbit.org</u> (Headlines Section)

Due to a limited number of parking spaces available, parking passes will be distributed to only seniors during the duration of the project. Parents and students are respectfully asked to review the school's parking guidelines that can be found on the MBIT Website <u>www.mbit.org</u> (Headlines Section) and in the Student Handbook.

To help ease traffic congestion, student drivers will be dismissed five (5) minutes early at the end of the morning and afternoon sessions. It is expected that students will use this time to exit the school grounds.

We remind student drivers that they must follow their home school student driver guidelines in order to obtain a parking pass from MBIT.

Juniors from the Council Rock School District may drive to MBIT during the week of August 29 through September 1, 2022.

Visitor Parking

Visitor parking spaces will be available near the South Door entry point. We ask visitors to avoid the bus lanes and the student parking area.

Li'l Bucks Partners in Learning Program

There will no changes to the normal drop-off and pick up routines. There will be a few designated parking spaces near the Li'l Bucks Entrance for parents or visitors.

Late Arriving Students

Late arriving students must access the school through the South Door Entrance. School personnel stationed at the entrance will assist students to update their attendance status in PowerSchool. Students will complete the attendance QR code and use the phone pass, which can then be shown to a classroom teacher.

Student Passengers

Students will be permitted to drive with an approved student driver at afternoon dismissal. Each passenger student must adhere to normal MBIT and sending high school procedures to have a passenger request approved.

Adult Education

Adult Education teachers and students will use the South Parking Lot and access the school through the South Door Entrance. School personnel will be stationed at the entrance to assist students.

Questions or Concerns

Please contact the school at (215)343-2480 or email <u>studentservices@mbit.org</u> and your question or concern will be addressed in a timely manner.